

Electric Vehicle Charging /Alternative Fuel Station Signing Request Form



Highway and directional signage for Electric Vehicle (EV) Charging / Alternative Fuels messages must be certified by the Virginia Department of Mines, Minerals and Energy (DMME), under Virginia’s Integrated Directional Signing Program (IDSP).

Under Virginia’s IDSP, an entity wishing to display **EV Charging / Alternative Fuels** messages on IDSP highway signs must complete the Signing Request Form, meet the minimum Participant Criteria, and submit this request for certification to DMME. **Send forms to: Robin.jones@dmme.virginia.gov**

Signing Program Approval Requested: (check one)

- _____ **Specific Travel Services (LOGO) Program**



- _____ **Tourist-Oriented Directional (TODS) Program**



- _____ **General Motor Services (GMSS) Program**



Message Requested: _____ **Examples: EV CHARGING, EV, CNG, LPG, HYD etc**
(Only Alternative Fuels that require a special pump apparatus)

Station Location Address: _____

GPS Coordinates of Alternative Fuel Dispensers: _____

A facility wishing to display EV Charging / Alternative Fuel Station messages under the IDSP Program shall meet the following to be certified by the Department of Mines, Minerals and Energy (DMME):

1. _____ EV charging stations, have 2 or more DC Fast Charger (DCFC) EV charging stations with the appropriate universal plugs: Example J1772 COMBO, CHAdeMO, or as approved by DMME.
2. _____ Parking spaces available for each charger or Alternative fuel pump / dispenser.
3. _____ On-premise signing is visible from the roadway indicating that EV Charging or the type of Alternative Fuel station that is available at that location.
4. _____ Adequate lighting for each charging station or Alternative Fuel pump / dispenser to ensure a safe environment.
5. _____ Information clearly posted on EV Charger / Alternative Fuel pump or on a kiosk for tire repair services.

Applicant’s Name _____ **Title** _____ **Company** _____

Signature _____ **Date** _____ **Phone** _____

Email Address _____

Signing Policy details developed by the Virginia Department of Transportation (VDOT) under the IDSP can be found at: <https://www.virginiadot.org/programs/sign-default.asp>

DMME Certification - DMME certifies the above station is approved to request signing under the IDSP.

Signed _____ **Date** _____ **Name** _____