

# Meeting Minutes

**Topic/Purpose**      **R-PACE Work Group**  
Budget [item 125\(E\)](#) requires the Department of Mines, Minerals, and Energy (DMME) to establish a work group to determine the feasibility and approach of creating a Virginia R-PACE program.

**Date & Time**      **June 29, 2021, 3:00 PM – 3:30 PM**

**Location**  
**(Virtual)**      **Attendee link:**  
<https://covaconf.webex.com/covaconf/j.php?MTID=md7ad0345f6320fb9126c40dafc2124ad>  
**Event password:** dmme1

**Dial in:**  
+1-866-692-4530 US Toll Free  
+1-517-466-2023 US Toll  
Access code: 161 278 1613

## Agenda items (2 hour meeting):

**3:00 – 3:05**      **Electronic meeting statement**

**3:05 – 3:10**      **Approve previous meeting minutes**

**3:10 – 3:15**      **Virtual meeting attendance policy for workgroup members**

**3:15 – 3:20**      **Public comment**

**3:20**      **Adjourn**

## Meeting Minutes:

### Call to order

The Virginia R-PACE Workgroup held its second meeting on June 29, 2021. The meeting was held virtually and DMME Staff called the meeting to order at 3:00 p.m. A roll call was conducted and the following members were present: Girard Gurgick, Nate Smith, Abigail Johnson, Matt Bruning, Mike Turner, Terrie Suit, Colin Bishopp, Ozzie Hoffler, and Bob Giles. Staff present included Jordan Burns, Larry Corkey, and Grant Kronenberg.

### Electronic meeting

This meeting was held electronically via webex due to the state of emergency in effect related to the COVID-19 Pandemic. DMME Energy Policy Analyst, Jordan Burns acted as the meeting chair and read the Electronic Meeting Notice regarding Chapter 56 of the 2020 Special Session I Acts of Assembly that provides a greater allowance for public bodies to meet by electronic means that is not found within the Virginia Freedom of Information Act. On a motion by Terrie Suit, seconded by Ozzie Hoffler, Jordan

Burns conducted a roll call vote. The following work group members voted aye: Matt Bruning, Bob Giles, Gerry Gurgick, Ozzie Hoffler, Abby Johnson, Nate Smith, Terrie Suit, Mike Turner. Colin Bishop was late and did not vote on this motion. The motion passed.

**Approve previous meeting minutes**

There were some questions around the format of the meeting minutes so the group did not take any action on the previous meeting minutes.

**Virtual meeting attendance policy for workgroup members**

On a motion from Terrie Suit, and seconded by Matt Bruning, Jordan Burns conducted a roll call vote to adopt a policy on individual participation in R-PACE work group meetings by electronic means under 2.2-3708.2. The following work group members voted aye: Matt Bruning, Gerry Gurgick, Ozzie Hoffler, Abby Johnson, Nate Smith, Terrie Suit, and Mike Turner. Colin Bishopp and Bob Giles did not vote. The motion passed.

**Public comment**

There was no public comment.

**Adjournment**

With no further business to conduct, Jordan Burns called to adjourn the meeting. With no objection the meeting adjourned at 3:23 pm.